CISA Active Shooter Pocket Card: Instructions for Printing

• If using a double-sided printer, make sure your printer settings are configured to flip on the long edge of the paper.
• If using a printer that cannot automatically print double-sided, make sure your printer settings are set to manually print-double sided, and then flip the paper in accordance with your printer’s instructions after the printing of side 1.
• In both cases, it is advisable to print a test copy before setting up to print multiple copies, as printer settings can vary.
• These instructions are on Page 1 of the PDF. Instruct your printer to only print Pages 2 and 3.
ACTIVE SHOOTER Pocket Reference Card

RUN
- Identify the location(s) of the threat
- Quickly escape from the threat (via windows, stairs, doors, etc.)
- Leave belongings behind

HIDE
- Block entry to hiding place and lock doors
- Hide in area out of the shooter’s view
- Silence mobile communication devices

FIGHT
- Commit to decisive and aggressive action
- Your goal is to incapacitate the shooter
- Fight until the threat is neutralized

Consider all of your options: Run  Hide  Fight
CALL OR TEXT 9-1-1 IF YOU CAN

STAY SAFE!

- Pay attention to emergency alerts
- Report suspicious activity and individuals
- Take note of the two nearest exits in any facility you visit
- Help others if you are able to do so safely
- If you are in a secure location, stay there until law enforcement enters

WHEN LAW ENFORCEMENT ARRIVES

- Remain calm and follow instructions
- Put down any items in your hands (i.e., bags, jackets)
- Keep hands visible at all times
- Avoid quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming, or yelling
- Follow responder’s instructions when evacuating

Contact your local security POC for additional information (name, phone, email, etc.):
cisa.gov/active-shooter-preparedness