

Charter of the Pipeline Working Group

Pipeline Sector Coordinating Council Charter

Article I – Official Designation

This organization shall be known as the Pipeline Working Group (PLWG) and the Pipeline Sector Coordinating Council (PSCC).

Article II – Mission and Purpose

The PSCC serves as the subject matter expert advisory group to the Oil & Natural Gas Subsector Coordinating Council (ONG SCC) as the PLWG. The PSCC serves as the counterpart to the Transportation-Pipeline Modal Government Coordinating Council and Sector Coordinating Councils. The efforts of the PLWG/PSCC are designed to foster collaboration and facilitate improvements in pipeline safety, security, and resilience. Safety, security, and resiliency, in that, pipeline systems are designed to have minimal disruptions and the recovery of operations in the event of an incident or disaster.

Article III – Objectives and Scope of Activity

Objectives of the PLWG/PSCC shall include, but shall not be limited to the following:

- Promote communication and coordination regarding safety and security-related matters among Pipeline Stakeholders within the critical infrastructure community.
- Promote engagement between industry as well as local, State, and Federal government security partners regarding development of local, State, and Federal regulations, guidelines, and programs that may impact pipeline activities and programs in the Energy and Transportation Sectors.
- Encourage coordination between Department of Transportation and the Department of Homeland Security's Transportation Security Administration.
- Discuss common industry practices and lessons learned.
- Serve as the liaison between industry and government on research and development that enhances the security and resilience of the nation's pipelines.

Article IV – Membership and Member Representatives

Membership

PLWG/PSCC membership shall be open, and limited to any registered trade association based in the United States representing pipeline systems engaged in the transmission, transportation, and delivery of product.

Member Representatives

The PLWG/PSCC shall be comprised of company representatives who have responsibility for pipeline security and intelligence information sharing.

Article V – Governance and Officers

Governance

The PLWG shall report to the ONG SCC Chair. The PLWG Chair is a voluntary role supported by the PLWG and the ONG SCC. The PLWG Chair also serves as the PSCC Chair when addressing Transportation Sector matters.

Officers

The PLWG Chair shall serve a term at the will of the ONG SCC. Members may nominate themselves or other working group members to serve as the Chair. If more than one individual is nominated to be Chair, members shall vote on the candidates with the majority of votes elected to serve as Chair. If a Chair must leave before his/her term is complete, the Chair shall work with the ONG SCC to identify an interim Chair to fill the unexpired term and until such time as a new Chair can be elected and approved.

The duties of the Chair shall be as follows:

- Preside at all meetings.
- Develop a meeting agenda for each meeting.
- Facilitate conference calls and meetings.
- Appoint special task forces to carry out work group business as necessary.
- Maintain member roster and contact information.
- Alert work group members to new or proposed security-related local, State, and Federal regulations/actions that may impact business practices or operations.

Members

Members are active in working group affairs as a condition of continued membership and vote on issues as determined by the PLWG Chair and ONG SCC. Members shall provide overall guidance and direction to the program group to accomplish those goals.

Article VI – Meetings

The PLWG shall meet a minimum of two (2) times per year at a location to be designated by the Chair. The Chair may schedule special meetings and/or conference calls as needed. When participating in CIPAC activities, the PLWG/PSCC shall comply with all requirements defined in the CIPAC Charter and guidance issued by the CIPAC DFO within the CIPAC Executive Secretariat.

Article VII – Duration and Approval

This charter shall remain in effect until replaced or revised as deemed necessary by the PLWG/PSCC, and shall be approved for acceptance by a majority of the members present during the meeting where it was presented.