

# INFRASTRUCTURE RESILIENCE PLANNING WORKING GROUP STAKEHOLDER CONTACT INFORMATION SHEET

The **Infrastructure Resilience Planning Working Group Stakeholder Contact Information Worksheet** provides a template for communities to record and keep track of primary and alternative points of contacts and corresponding contact information for Working Group participants by key stakeholder groups. The key stakeholder groups identified in this worksheet and in the Infrastructure Resilience Planning Guide is a suggested list of Working Group participants from the lifeline infrastructure sectors, as well as owners and managers of buildings and facilities in the community and various local/regional/state/federal government agencies. A community can use this as a base, and amend it accordingly, based on the specific characteristics of the project or the community. Space is also provided for a community to include other stakeholders as it seems fit.

This worksheet can be expanded to track tasks throughout the infrastructure resilience planning process. For example, a community can use the worksheet to track if the initial Working Group invitation, data/information requests, documents, etc. were sent (and how) and if responses were received. Additionally, an expanded worksheet can be used to track meeting attendance.

## Lifeline Infrastructure Sectors

Lifeline Infrastructure Sectors	Stakeholder Group	Entity Represented	Primary Point of Contact (Name & Title)	Contact Information (Phone & Email)	Alternative Point of Contact (Name & Title)	Contact Information (Phone & Email)
<b>Communications</b>	Telecommunications Service Providers					
<b>Energy</b>	Energy Generation Representatives					
	Energy Distribution System Provider					
	Electricity Cooperatives					
	Liquid Fuel Distributors					
<b>Transportation</b>	State and County Departments of Transportation					
	Regional Transportation Authorities/Planners					
	Public Transit Authorities/Providers					
	Port/Airport Authorities					
	Railroad Representatives					
<b>Water and Wastewater</b>	Potable Water Providers					
	Special Utility Districts					
	Wastewater Treatment Plant Owners/Operators					

## Buildings and Facilities Stakeholders

Buildings and Facilities Stakeholders	Stakeholder Group	Entity	Primary Point of Contact (Name & Title)	Contact Information (Phone & Email)	Alternative Point of Contact (Name & Title)	Contact Information (Phone & Email)
<b>Buildings and Facilities</b>	Building Owners/Facility Managers of Key Economic Drivers					
	Developers					
	Construction Firms					
	Hospital and Healthcare Facility Representatives					

## Governmental Agency Stakeholders

Governmental Agency Stakeholders	Stakeholder Group	Entity	Primary Point of Contact (Name & Title)	Contact Information (Phone & Email)	Alternative Point of Contact (Name & Title)	Contact Information (Phone & Email)
<b>Governmental Agencies</b>	City/County Elected Officials					
	City/County Managers					
	City/County Community Planners					
	City/County Building Department Staff					
	City/County Public Works Department Staff					
	State/Local Public Health and Medical Agencies					
	City/County/State Emergency Management Agency					
	City/County Economic Development Staff					
	City/County Technology Department Staff					
	Law Enforcement/ Public Safety Officials					
	Local Emergency Planning Committee					
	Regional/Metropolitan Planning Agency					
	State/City/County Environmental Quality Agencies					

Governmental Agency Stakeholders	Stakeholder Group	Entity	Primary Point of Contact (Name & Title)	Contact Information (Phone & Email)	Alternative Point of Contact (Name & Title)	Contact Information (Phone & Email)
	State/Local Public Utilities Commission					
	Relevant State Agency Representatives					
	Relevant Federal Agency Representatives					

## Other Interested Stakeholders

Other Interested Stakeholders	Stakeholder Group	Entity	Primary Point of Contact (Name & Title)	Contact Information (Phone & Email)	Alternative Point of Contact (Name & Title)	Contact Information (Phone & Email)
<b>Other Stakeholders</b>						